



SOFTWARE TECHNOLOGY PARKS OF INDIA

(Ministry of Electronics & Information Technology, Govt. of India)

Weber STP II Building, 2nd Floor, DN - 53,

Sector- V, Salt Lake, Kolkata-700 091.

URL: www.kol.stpi.in

TENDER FOR DISPOSAL OF OBOSOLETE ASSETS/ ITEMS OF STPI-KOLKATA & IT'S SUB-CENTERS "AS IS WHERE IS BASIS"

Ref. No.: STPI/KOL/ADMIN/39/2019/QTN-126

Date: 30.08.2019

Software Technology Parks of India, Kolkata, invites Techno - Commercial Tender for Disposal of obsolete assets/items of STPI-Kolkata & it's sub-centers (Durgapur, Kharagpur, Siliguri & Haldia) "As is where is basis".

The tender document is available at <http://www.kol.stpi.in> or <https://eprocure.gov.in/epublish/app>. Intending bidders may download the complete tender document from the websites free of cost and should take into account corrigendum, if any published, before submitting their final bids. Bidders are therefore, requested to visit the above listed websites regularly to keep themselves updated.

The last date of submission of bids is 16/09/2019 up to 03.00 PM and the Bids will be opened on 17/09/2019 at 03.00 PM.

**Addl. Director & OIC
STPI-Kolkata**

BASIC DETAILS

1.	Bid Enquiry No. and date	Ref. no.:- STPI/KOL/ADMIN/39/2019/QTN-126 Date: 30.08.2019
2.	Mode of Tendering	Single Bid Techno – Commercial.
3.	Scope of Work	Disposal of obsolete assets/items of STPI-Kolkata & it’s sub-centers “As is where is basis”.
4.	Correspondence address	Software Technology Parks of India (STPI), WEBEL STP II Building, 2nd Floor, DN - 53, Sector- V, Salt Lake, Kolkata-700 091.
5.	Telephone No.	Tel:- 033 2367 3598/3798/3799 Fax:- 033 2367 3597
6.	Tender Fee	Nil.
7.	EMD Value (In the form of NEFT)	Nil.
8.	Validity of bids	120 Days from the date of opening of bid
9.	Last date for submission of Bids	16.09.2019 on or before 03:00 PM.
10.	Date and Time of Bid opening	17.09.2019 on 03:00 PM.
12.	Bank Account Details STPI-Kolkata	Name of the Bank : Bank of India. Address : Plot no - Y6, Block – EP, Sector – V, Saltlake, Kolkata – 700 091,W.B. Account No. : 407110110005847. IFSC Code : BKID0004071. MICR Code : 700013101. Account Type : Savings.

GENERAL TERMS AND CONDITIONS

1. STPI Kolkata invites Tenders from the qualified bidders for disposal of obsolete assets/items of STPI-Kolkata & it’s sub-centers “As is where is basis” who comply with general terms and conditions and scope of work as per following.
2. The bid document can be downloaded from the websites <http://www.kol.stpi.in> or <https://eprocure.gov.in/epublish/app>.
3. The Single Techno - Commercial bid should be submitted in a sealed envelope at this office. The words “TENDER FOR DISPOSAL OF OBOSOLETE ASSETS/ ITEMS OF STPI-KOLKATA & IT’S SUB-CENTERS “AS IS WHERE IS BASIS”, “STPI/KOL/ADMIN/39/2019/QTN-126, Date: 30.08.2019” should be clearly written on the top of the envelope.
4. Each page of this bid document and all attached required documents must be signed and stamped by authorized signatory to ensure the compliance with the scope & services and general terms and conditions. No overwriting, corrections and cutting is permitted.
5. In case the day of opening of bids is declared as holiday, the opening shall be held on the next working day at the same time.
6. **CONDITIONAL QUOTATION WILL NOT BE ACCEPTED AND REJECTED OUTRIGHT.**
7. If any of the conditions of this tender is not fulfilled, such Bid/ Bids will be summarily rejected outright and objections raised in this regards will not be entertained.
8. STPI may extend the last date of submission of bids or opening date as it deem required for any administrative reasons.
9. Bids once submitted shall not allow being withdrawn.
10. Bid validity should be 120 days from the specified date of closing.
11. The EMD, if applicable, through NEFT (National Electronic Funds Transfer). The Bank details of STPI is as below for the purpose of NEFT:

A/c. Name: Software Technology Parks of India
Bank Name: Bank of India, Sector-V,
Bidhan Nagar Branch, Kolkata-700091.
A/c. No.: 407110110005847.
IFSC Code: BKID0004071.
MICR Code: 700013101

- 11.a. The EMD of unsuccessful bidders shall be refunded within 30 days / after final decision taken after finalization of tender.
- 11.b. The EMD of successful bidder shall be refunded after deposit of Quoted amount or shall be adjusted to the amount receivable by STPI as per Sale Order.
12. Bids once submitted shall not allow being withdrawn. Any default after acceptance of bid shall be deemed to be non-compliance to the terms of contract.
13. The successful bidder should clear off all the items at their cost **within 15 days** from the receipt of Sale Order on production of their identity proof and original cash receipts for the amount

remitted with the sanction of the concerned authorities in the presence and supervision of

Committee. STPI Kolkata will not be held any responsibility for any loss or damages or theft of the material after the bid is finalized and Sale Order issued to the buyer, and no compensation thereof, will be entertained.

14. The successful bidder will be allowed a maximum period of **07 days** after receipt of the confirmation letter to remit quoted amount. The lifting of scrap will not be allowed before the submission of quoted amount in the form of **Demand Draft/ NEFT**. In case of NEFT, the UTR challan with company stamp & sign have to be submitted at this office.

15. The bidder may inspect the sites about the items they are bidding for at :

<p>A. STPI-KOLKATA Software Technology Parks of India (STPI), 2nd Floor, Webel STP-II Building, Block-DN, Plot No: 53, Sector-V, Salt Lake, Kolkata-700091, W.B. Contact: 033-23673598/99</p>	
<p>B. STPI-DURGAPUR Software Technology Parks of India (STPI), Sahid Sukumar Banarjee Sarani, Opp. To Spencers, Bidhan nagar, Dist – Paschim Bardhaman, Durgapur – 713212, W.B. Contact - 0343-2531295 / 94</p>	<p>C. STPI-KHARAGPUR Software Technology Parks of India (STPI), WBIIDC Industrial Growth Center, Plot no. - 3, Sector - B, Nimpura, Dist – Paschim Medinipur, Kharagpur – 721303, W.B. Contact: 03222-234436 / 233014</p>
<p>D. STPI-SILIGURI Software Technology Parks of India (STPI), Plot no. – JL 86, Matigara, Opposite to Uttarayan, Dist - Darjeeling, Siliguri – 734010, W.B. Contact: 0353-2571986 / 87</p>	<p>E. STPI-HALDIA Software Technology Parks of India (STPI), Plot no. - 149, Debhog, Bhabanipur, Dist- Purba Medinipur, Haldia – 721657, W.B. Contact: 03224-255092 / 62</p>

(In all working days between 02.09.2019 to 13.09.2019 from 11:00 AM to 05:00 PM.)

16. Award Criteria

Contract will be awarded on the basis of highest total of financial bids of all centers of the acceptable responsive bidder who complies with all terms & conditions of the tender. In case the H1 bidder is not able to accept the Sale Order within **7 days**, the same will be offered to next highest bidder H2 at rate given by H1. The contract may also be awarded on splitting the items/ center wise base to higher bidder.

17. Payment Terms

Successful bidder has to submit Demand Draft/ Banker’s Cheque/ NEFT payable to STPI-Kolkata for amount quoted within **7 days** of the issuance of Sale Order.

18. Termination by default:

- a) STPI reserves the right to terminate the Sale Order at its discretion at any time without assigning any reason, thereof.
- b) The STPI Kolkata may, without prejudice to any other remedy for breach of contract, by written notice of default sent to bidder, terminate the Contract in whole or part.
- c) If the Bidder fails to provide services within the time period specified in the contract or any extension thereof granted by the STPI Kolkata.

- d) If the Bidder fails to perform any other obligations under the Contract.

19. Rejection of the bid

- a) The bidder is expected to examine all instructions, formats, terms & conditions, & scope of work in the bid document. Failure to furnish all information required as per bid document or submission of bid which is not substantially responsive to the bid document in every respect may result in rejection of bid. In respect of interpretation/clarification of this bid document and in respect of any matter relating to this bid document, the decision of STPI-Kolkata will be final.
- b) In case the selected bidder does not show interest in lifting the goods, the sale order would be cancelled.
- c) The bidder will have to furnish the requisite document as specified in the bid document, failing which the bid is liable to be rejected.
- d) The bids received after specified date & time will not be considered.
- e) The bids received through Fax/Telex/photocopy will not be considered.

20. Blacklisting

Company/Firm blacklisted by Govt./PSU/Corporate organization as on the date of closing of bid are not eligible to Bid. If at any stage of bidding process or during the currency of contract, such information comes to knowledge of STPI Kolkata, the STPI shall have right to reject the bid or terminate the contract, as the case may be, without any compensation to the bidder.

21. Arbitration

All disputes or difference whatsoever arising between the parties out of or relating to the meaning and operation or effect of the purchase order/work order or the breach thereof shall be settled by reference to arbitration as per Indian Arbitration Act. In such case, the same shall be referred to the sole arbitration of Additional Director, STPI- Kolkata.

22. Force Majeure

If, at any time, during the continuance of the agreement, the performance in whole or in any part by either party of obligation under the agreement shall be prevented or delayed by reasons of any war, hostile acts of the enemy, civil commotion, subrogate, fire, floods, earthquakes, explosions, epidemics, strikes and quarantine restrictions by acts of God, (herein after referred to as eventualities) then provided notice of the happening of any such eventualities is given by either party to the other within two days from the date of occurrence thereon, neither party shall, by reason of such eventualities be entitled to terminate this contract agreement nor shall either party have any claim of damages against the other in respect of such non performance or delay in performance. Performance of the contract agreement shall, however be resumed as soon as practicable after such eventuality has come to an end.

ELIGIBILITY CONDITIONS

The bidders are required to submit the following documents (self-attested) along with bid document.

- a) GST Registration Certificate Copy.
- b) PAN etc.
- c) Address Proof of Bidder.

SCOPE OF WORK, OTHER TERMS & CONDITIONS

1. Disposal of obsolete assets/items of STPI-Kolkata & it’s sub-centers at Durgapur, Kharagpur, Siliguri and Haldia “As is where is basis” physically available:

Center Name	Obsolete Assets/Items
STPI-Kolkata	Center-wise obsolete assets/items “As is where is basis” physically available given in “Annexure - B”
STPI-Durgapur	
STPI-Kharagpur	
STPI-Siliguri	
STPI-Haldia	

2. The Bidders are advised to visit the office premises with prior permission within 11 a.m. to 5 p.m. on any working day before the last date of bid submission before quoting the rates.
3. No deviation from the above mentioned scope of services will be accepted.
4. STPI will not bear any cost on account of shifting, loading/unloading, labour, transportation etc. these to be arranged by successful bidder at his own risk and cost.
5. Offered rate must be Total of all items of all centers/ Total of Center wise items mentioned in Annexure - B. Taxes are extra as applicable at the time of lifting of the material and to be borne by Successful Bidder.

Annexure - A

DETAILS OF BIDDER

1. Name of the Bidder :
2. Full postal address for correspondence :
 - Phone No :
 - Fax No :
 - Email Id :
 - Website URL :
3. Date of Incorporation. :
4. PAN Card No. :
5. Registration no. :
6. Name of Directors(s)/Partners/Proprietor:
 - a)
 - b)
7. GST Registration no. :
8. Bank Account Details :
 - a. Name of the Bank :
 - b. Account No. :
 - c. Branch Address :
 - d. Branch Code :
 - e. IFSC Code :

Certified that the above facts and figures are correct to the best of my/our knowledge and belief.

Date :

Place :

Note: Copies of relevant certificates must be uploaded for the proof of all the above statements.

Annexure - B

FINANCIAL BID

Obsolete Assets/Items of STPI Kolkata to be disposed off on “As is where is” basis.			Price
Sl. No.	Item	Qty.	
1.	S-Type Fixed Chair	1 no.	
2.	Executive Table (4’ x 2’)	2 nos.	
3.	Steel Table (3838) 3 DR	1 no.	
4.	Sofa (3 Seater), Reception	2 nos.	
5.	Aquarium	1 no.	
6.	Furniture wooden, Magazine cabinet (Size 42”x48”x22”)	1 no.	
7.	STPI LOGO brass 5 mm	1 no.	
8.	STPI LOGO Steel	1 no.	
9.	Glow sign board-Charges for making glow sign facia 12ft x 4ft	-	
10.	Sign board (name plate)	-	
11.	Grass cutting machine	1 no.	
(A) Total =		11 nos.	

Obsolete Assets/Items of STPI Durgapur to be disposed off on “As is where is” basis.			Price
Sl. No.	Item	Qty.	
1.	Chair for visitor without arm	3 nos.	
2.	Steel Chair	3 nos.	
(B) Total =		6 nos.	

Obsolete Assets/Items of STPI Kharagpur to be disposed off on “As is where is” basis.			Price
Sl. No.	Item	Qty.	
1.	Workstation, one drawer and one keyboard (small) (STPI-Kolkata Store)	1 no.	
2.	Chair for staff (09 nos. at STPI-Kolkata Store 02 nos. at STPI-Kharagpur store)	11 nos.	
3.	Chair for visitor without arm (STPI-Kolkata Store)	2 nos.	
(C) Total =		14 nos.	

Obsolete Assets/Items of STPI Siliguri to be disposed off on “As is where is” basis.			Price
Sl. No.	Item	Qty.	
1.	Revolving Chair with P.V.C. Soft arm	2 nos.	
2.	Steel Chair (without arm)	11 nos.	
3.	Computer Chair with handle	6 nos.	
4.	Hydraulic medium revolving chair	1 no.	
(D) Total =		20 nos.	

Obsolete Assets/Items of STPI Haldia to be disposed off on “As is where is” basis.			Price
Sl. No.	Item	Qty.	
1.	Lighting Arrestor	1 no.	
2.	Computer Table	1 no.	
3.	Center table	1 no.	
4.	Steel Chair (Executive) Revolving with high back	1 no.	
5.	Chair with P.V.C. soft arm revolving	4 nos.	
6.	Steel chair	7 nos.	
(E) Total =		15 nos.	

Total Rate of Obsolete Assets/ Items of STPI – Kolkata, Durgapur, Kharagpur, Siliguri and Haldia (A + B + C + D + E) in Rs.	
Total Rate of Obsolete Assets/ Items of STPI – Kolkata, Durgapur, Kharagpur, Siliguri and Haldia (A + B + C + D + E) in Word Rs.	

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(Offered rate must be Total of all items mentioned in Annexure - B. Taxes are extra as applicable at the time of lifting of the material and to be borne by Successful Bidder.)